Prinergy 2.x Presite Worksheet

Last Revised: 29 May 2004

Customer Name:	
Presite Date *(mm/dd/yy)*:	
Presite Completed by:	
Projected Install Date *(mm/dd/yy)*:	

Section 1: Presite Worksheet

The Pre-site worksheet is intended to record the information required for a successful Prinergy installation. This worksheet should be used in conjunction with the Customer Profile Document, Workflow Diagrams, and Equipment List to capture customer expectations. This worksheet is to be completed by the Applications Specialist or Field Product Specialist at the time of the pre-site visit.

Training Information

	Student Name	Title/Role
Prinergy Operator Training • *Names of customer staff going to Creo Chicago Training Center for a 5-day class.* • *These students will become Prinergy coaches on their site.* • *2 seats sold with every Prinergy system.* • *Additional seats may have been sold – check contract.*	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
Harmony Training • *Names of customer staff going to Creo Chicago Training Center for a 2-day class.* • *These students will generate and maintain device calibration curves for their system.* • *2 seats sold with every Prinergy system.* • *Normally, students attend sometime after system installation when default curves need to be added/changed.* • *Students have a 6-month window to attend.*	1.	
	2.	
Preps Training • *Names of customer staff who will be going to the Chicago Training Center for a 3day class.* • *Preps training may not be required if (a) customer workflow currently includes Preps and is experienced or (2) Signastation is being used rather than Preps.*	1.	
	2.	
	3.	
Prinergy Startup Assistance • *Names of lead operators who will work with applications specialist for 5 days of on-site startup assistance.* • *Mandatory for first-time Prinergy customers.* • *Additional days may have been sold – check contract.*	1.	
	2.	

Network Environment

		Notes
Network Type	☐100BT ☐ Gigabit *Network cards available from Creo:* *94-3117, Intel Pro 100 Plus DELL* *609-00248, Gigabit Ethernet Card - Fibre* *94-3221, Gigabit Ethernet Card - Copper* *94-3274A, Emulex LP8000 Fibre Channel Controller & Cables - Optical* *94-3128A, Emulex LP8000 Fibre Channel Controller & Cables - Copper*	
TCP/IP Protocol	☐Yes ☐No *If no, then customer must set-up TCP/IP prior to Prinergy installation date.*	
Spare drop for Prinergy available	☐Yes ☐No *If no, then one must be made available prior to Prinergy installation date.*	
Workgroup/Domain name	☐No preference ☐ (*Up to 16 characters, no underscore "_")*	
IP Addressing	Subnet Mask:	
Network Type	☐Full Duplex ☐Half Duplex	

Server Configuration

New Hardware *(Include all Creo hardware that is part of the overall workflow configuration but is not currently installed on-site.)*

Server Role	IP Address	Job Ticket Processors	Notes
Primary Server	☐IP Address: DHCP *not supported. Specify a static IP address.*	0 Norm 0 Trap 0 Lo-res 0 Hi-res 0 Archive 0 ColorMatch	
Secondary Server #1	☐IP Address:	0 Norm 0 Trap 0 Lo-res 0 Hi-res 0 Archive	
Secondary Server #2	☐IP Address:	0 Norm 0 Trap 0 Lo-res 0 Hi-res 0 Archive	
Secondary Server #3	☐IP Address:	0 Norm 0 Trap 0 Lo-res 0 Hi-res 0 Archive	
Secondary Server #3	☐IP Address:	0 Norm 0 Trap 0 Lo-res 0 Hi-res 0 Archive	
		Output Device	**For Dual Workflow Only**
Render Workstation #1	☐IP Address:	↓	☐SCSI Switch
Render Workstation #2	☐IP Address:	↓	☐SCSI Switch
Render Workstation #3	☐IP Address:	↓	☐SCSI Switch
Render Workstation #4	☐IP Address:	↓	☐SCSI Switch

Server Configuration

Repurposed Hardware *(Include all Creo hardware currently installed on-site and that will remain part of overall workflow configuration.)*

Repurposed Hardware #1		
New Hardware Function: ↓	**Server Name / Serial #:**	**Platform Make / Model:**
Motherboard BIOS Version: *Refer to TechPlanet for minimum BIOS versions for supported hardware.* *See the Prinergy, Synapse InSite, and BestRIP Windows 2000 Installation Using Ghost Image* document #72-3476B-P-PRO1 for BIOS update procedures.		**Phoenix BIOS Version:** *Minimum BIOS Version: 4.0 release 6.0* **Physical Memory:** *Minimum 2GB RAM recommended for Primary Server.* *Minimum 1gb RAM recommended for Secondary Servers and Render Workstations.*
Network Cards: Win2K Compatible? ☐Yes ☐No	**SCSI Cards:** Win2K Compatible? ☐Yes ☐No	**Drive Configuration:** *List exactly as shown in Disk Administrator.*
IP Address: ☐IP Address:	**Win2K Compatibility:** chkupgrd.exe =	**Output Device:** ↓ *(if Render Workstation)*
Parallel Workflow Configurations or 3rd Party RIP: *(Allegro, Rampage, Delta)* Parallel workflows must run on a separate disk or server: ☐SCSI Switch		**Additional Notes:**

Repurposed Hardware #2		
New Hardware Function: ↓	**Server Name / Serial #:**	**Platform Make / Model:**
Motherboard BIOS Version: *Refer to TechPlanet for minimum BIOS versions for supported hardware.* *See the Prinergy, Synapse InSite, and BestRIP Windows 2000 Installation Using Ghost Image document #72-3476B-P-PRO1 for BIOS update procedures.*		**Phoenix BIOS Version:** *Minimum BIOS Version: 4.0 release 6.0* **Physical Memory:** *Minimum 2GB RAM recommended for Primary Server.* *Minimum 1gb RAM recommended for Secondary Servers and Render Workstations.*
List Network Cards: Win2K Compatible? ☐Yes ☐No	**List SCSI Cards:** Win2K Compatible? ☐Yes ☐No	**Drive Configuration:** *List exactly as shown in Disk Administrator*
IP Address: ☐IP Address:	**Win2K Compatibility:** chkupgrd.exe =	**Output Device:** ↓ *(if Render Workstation)*
Parallel Workflow Configurations or 3rd Party RIP: *(Allegro, Rampage, Delta)* Parallel workflows must run on a separate disk or server: ☐SCSI Switch		**Additional Notes:**

Server Configuration

Repurposed Hardware (continued)

Repurposed Hardware #3		
New Hardware Function: ↓	**Server Name / Serial #:**	**Platform Make / Model:**
Motherboard BIOS Version: *Refer to TechPlanet for minimum BIOS versions for supported hardware.* *See the Prinergy, Synapse InSite, and BestRIP Windows 2000 Installation Using Ghost Image document #72-3476B-P-PRO1 for BIOS update procedures.*		**Phoenix BIOS Version:** *Minimum BIOS Version: 4.0 release 6.0* **Physical Memory:** *Minimum 2GB RAM recommended for Primary Server.* *Minimum 1gb RAM recommended for Secondary Servers and Render Workstations.*
List Network Cards: Win2K Compatible? ☐Yes ☐No	**List SCSI Cards:** Win2K Compatible? ☐Yes ☐No	**Drive Configuration:** *List exactly as shown in Disk Administrator.*
IP Address: ☐IP Address:	**Win2K Compatibility:** chkupgrd.exe =	**Output Device:** ↓ *(if Render Workstation)*
Parallel Workflow Configurations or 3rd Party RIP: *(Allegro, Rampage, Delta)* Parallel workflows must run on a separate disk or server: ☐SCSI Switch		**Additional Notes:**

Repurposed Hardware #4		
New Hardware Function: ↓	**Server Name / Serial #:**	**Platform Make / Model:**
Motherboard BIOS Version: *Refer to TechPlanet for minimum BIOS versions for supported hardware.* *See the Prinergy, Synapse InSite, and BestRIP Windows 2000 Installation Using Ghost Image document #72-3476B-P-PRO1 for BIOS update procedures.*		**Phoenix BIOS Version:** *Minimum BIOS Version: 4.0 release 6.0* **Physical Memory:** *Minimum 2GB RAM recommended for Primary Server.* *Minimum 1gb RAM recommended for Secondary Servers and Render Workstations.*
List Network Cards: Win2K Compatible? ☐Yes ☐No	**List SCSI Cards:** Win2K Compatible? ☐Yes ☐No	**Drive Configuration:** *List exactly as shown in Disk Administrator*
IP Address: ☐IP Address:	**Win2K Compatibility:** chkupgrd.exe =	**Output Device:** ↓ *(if Render Workstation)*
Parallel Workflow Configurations or 3rd Party RIP: *(Allegro, Rampage, Delta)* Parallel workflows must run on a separate disk or server: ☐Dual Boot ☐SCSI Switch		**Additional Notes:**

Server Configuration

UNIX Servers

Server Name	Platform & OS Version *(SUN, AIX, SGI)*	Log-in Information	IP Address	Function	NFS Connectivity Software Used
		User Name: Password:	☐IP Address:	☐Read ☐Write	
		User Name: Password:	☐IP Address:	☐Read ☐Write	
		User Name: Password:	☐IP Address:	☐Read ☐Write	

Other File Servers

Server Name	Make & Model	OS Version	IP Address	Function
			☐IP Address:	☐Input Only ☐Tertiary Server
			☐IP Address:	☐Input Only ☐Tertiary Server
			☐IP Address:	☐Input Only ☐Tertiary Server

Client Workstations

W/S Name	OS Ver.	RAM	Disk Space	Network Type	IP Address
				☐10BT ☐100BT ☐GigaBit	☐IP Address:
				☐10BT ☐100BT ☐GigaBit	☐IP Address:
				☐10BT ☐100BT ☐GigaBit	☐IP Address:
				☐10BT ☐100BT ☐GigaBit	☐IP Address:
				☐10BT ☐100BT ☐GigaBit	☐IP Address:
				☐10BT ☐100BT ☐GigaBit	☐IP Address:
				☐10BT ☐100BT ☐GigaBit	☐IP Address:
				☐10BT ☐100BT ☐GigaBit	☐IP Address:
				☐10BT ☐100BT ☐GigaBit	☐IP Address:
				☐10BT ☐100BT ☐GigaBit	☐IP Address:
				☐10BT ☐100BT ☐GigaBit	☐IP Address:

Archive & Backup Devices

Device Name	Make & Model	Attached to Server	Function
			☐Archive ☐Backup
			☐Archive ☐Backup
			☐Archive ☐Backup

Output Devices

Proofers

Device Name	Make & Model	RIP *(incl. CPU & RAM)*	IP Address	File Format Tested *(for unqualified devices*)*	Existing device or New? *Existing device might require additional card for new Primary server to use this device*	Notes
			☐IP Address:			
			☐IP Address:			
			☐IP Address:			
			☐IP Address:			
			☐IP Address:			
			☐IP Address:			
			☐IP Address:			

**Customers must sign the Prinergy Device Field Qualification Agreement for devices that are not Prinergy-qualified.*

Imagesetters

Device Name	Make & Model	RIP *(incl. CPU & RAM)*	IP Address	File Format Tested *(if not "qualified")*	Notes
			☐IP Address:		
			☐IP Address:		
			☐IP Address:		
			☐IP Address:		

**Customers must sign the Prinergy Device Field Qualification Agreement for devices that are not Prinergy-qualified.*

Output Devices

Platesetters *(List all platemaking including those previously mentioned in this document.)*

Device Name	Make & Model	RIP *(incl. CPU & RAM)*	IP Address	File Format Tested *(if not "qualified")*	Notes
			☐IP Address:		
			☐IP Address:		
			☐IP Address:		
			☐IP Address:		
			☐IP Address:		
			☐IP Address:		

**Customers must sign the Prinergy Device Field Qualification Agreement for devices that are not Prinergy-qualified.*

Installation Test Procedure

Name of Customer who will sign-off on the ITP:		**Title:**	
Files to use for ITP:	☐ Standard ITP Test Files ☐Customer Files from Demos & Benchmarks *(Contact Burnaby Demos & Benchmarks team to obtain a CD.)*		
Presite Completed by:			

Response Center Support

Primary Contact at Customer Site:		**Secondary Contact at Customer Site:**	
Phone number near Prinergy Server for voice calls:			
Phone number for modem access:			
NT Account for Creo Support:	☐Default Account ☐Login: Password:		

Section 2: Installation Plan

The installation plan is put together after the pre-site meeting with the customer. It serves as an "itinerary" for this installation. Although it does not show a detailed sequence of events, it provides the team with a general idea of steps that must occur in order to complete the installation.

Installation Information

Duration of Install (approx.)	☐ 5 Days ☐ Other: Days	**Duration of Start-up Assistance (approx.)**	☐ 5 Days ☐ Other: Days
Creo Personnel On-site for Installation	☐ CSE: ☐ Apps: ☐ Other:	**Creo Personnel On-site for Startup Assistance**	☐ CSE: ☐ Apps: ☐ Other:
3rd Vendor On-site for Installation	Company: Scope of Work:	Company: Scope of Work:	Company: Scope of Work:

Installation Itinerary *(This is meant to serve as a "general" plan rather that a "strict" schedule; it will help the installation team determine whether we are on track to complete the install according to the schedule or whether we need to plan for additional time to complete the install.)*

	Notes
Day 1	
Day 2	
Day 3	
Day 4	
Day 5	
Beyond Day 5	

Sample Installation Itinerary

- Day 1:
  - Setup Primary Server and verify configuration settings are correct
  - Setup Secondary Server and verify configuration settings are correct
  - Setup Renderstation and verify configuration settings are correct
  - Configure JTPs purchased with system
  - Install Prinergy Workshop on client workstations
- Day 2:
  - Configure proofer#1 to work with system (establish connectivity, setup process plans, test output)
  - Configure proofer#2 to work with system (establish connectivity, setup process plans, test output)
  - Configure proofer#3 to work with system (establish connectivity, setup process plans, test output)
  - Configure imagesetter#1 to work with system (establish connectivity, setup process plans, test output)
  - Configure platesetter#1 to work with system (establish connectivity, setup process plans, test output)
- Day 3:
  - Setup archiving software and test
  - Setup backup software and test
- Day 4:
  - Run jobs through system and verify all components are functioning as expected
- Day 5:
  - Perform Installation Test Procedure with customer

General Comments