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Technical bulletin

Archiving Changes in Prinergy 3

Understanding How Archiving, Purging, and Retrieving Changed in Prinergy 3

The process templates for archiving, purging, and retrieving have some key differences from the process plans in Prinergy 2. The changes include:

- Archiving, purging, and retrieving are now selection-based, meaning that the selection controls which files are affected. Previously, settings in the process plan controlled which files were affected.
- Existing process plans from Prinergy 2 are no longer necessary and their names may be confusing. For example, the **ArchiveAll** process template does not archive all files in a job unless you select a job in Job Finder or the **Job** button in Job Manager.
- Archiving can no longer be incremental. You can no longer automatically archive only the files that have changed since your last archive.

In addition, the name for process plans changed to process templates in Prinergy 3.

This document explains:

- Why Archiving Changed
- What Changed in the Process Plans
- How to Reorganize Your Process Templates
- How to Do in Prinergy 3 What You Did in Prinergy 2

Why Archiving Changed

Archiving became selection-based to make it more consistent with other processes in Prinergy, which were already selection-based. For example, when you refine, you select files and then start a refine process template on the selected files. The selection determines which files are refined, not the process template.

Incremental archiving was removed because:

- It reduced performance. Prinergy had to check each file for changes before archiving the file. In some cases, it took longer to do an incremental archive than a complete archive.
- It often distributed job files over more than one tape, requiring you to switch tapes to retrieve the job later. For example, if you archive a job and then do an incremental archive later, the changed files could be on a different tape than the original job.

What Changed in the Process Plans

Two features were removed from the archive process templates in Prinergy 3:

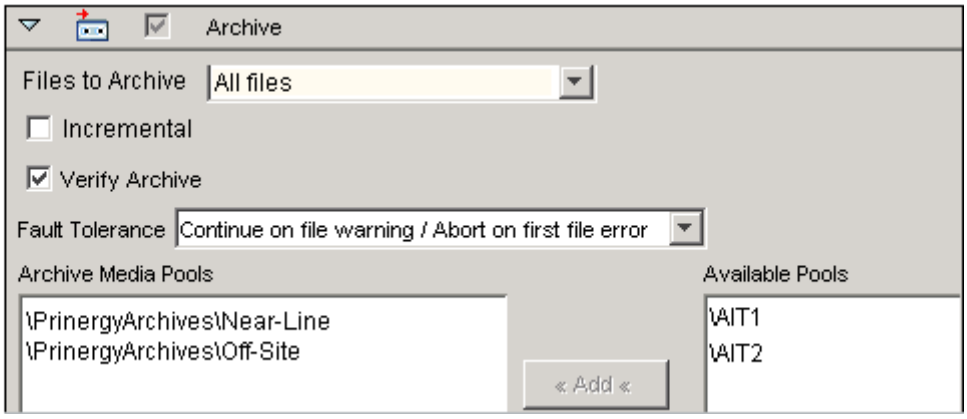
- The **Files to Archive** list was removed. This list determined whether the archive includes all files, all files in the job folder, or selected files only.
- The **Incremental** check box was removed. When selected, this check box changed the scope of the archive so that it included only files that had changed since the previous archive.

This means that the process templates no longer control how many files are included in the archive.

Prinergy 2:

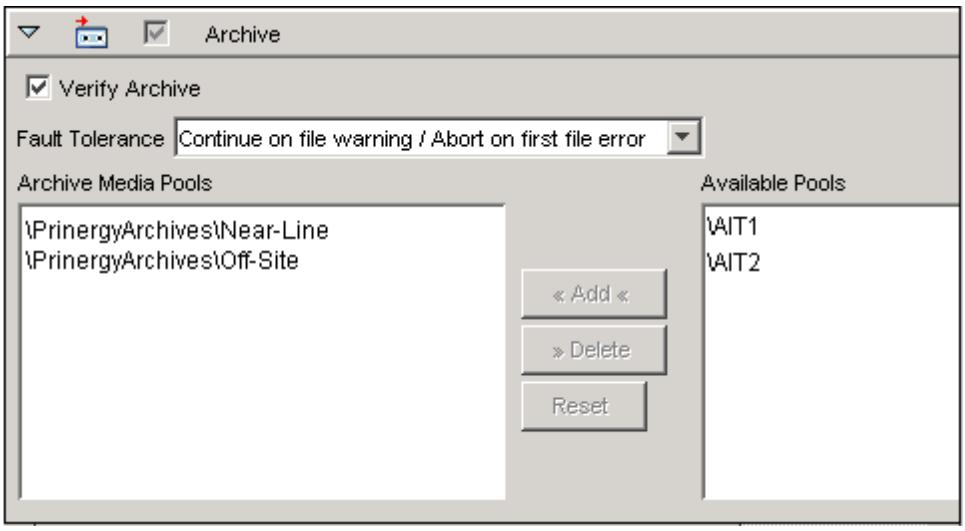
Files to Archive —

Incremental —



Prinergy 3:

Files to archive — and **Incremental** are gone



How to Reorganize Your Process Templates

We recommend that you reorganize your process templates to reduce confusion. Set up the new process templates and then delete the existing templates.

1. Set up the new process templates:
   a. Open an old archive process template, such as **ArchiveAll**, to note the media pools and other settings that it uses. Then edit the new **ArchiveSelected** process template and apply the same settings.
   b. Open an old purge process template, such as **PurgeJobFolder**, to note the media pools and other settings that it uses. Then edit the new **PurgeSelected** process template and apply the same settings.
   c. Open an old retrieve process template, such as **RetrieveAllFiles**, to note the media pools and other settings that it uses. Then edit the new **RetrieveSelected** process template and apply the same settings.

   Note: We recommend that you select the **Verify Archive** check box and use more than one media pool for redundancy.
2. Delete all of the old process templates so that you have only the **ArchiveSelected**, **PurgeSelected**, and **RetrieveSelected** process templates.

   Here is a summary of the process templates that you have at each stage.

Type	In Prinergy 2	After Upgrading to Prinergy 3	Desired Result
Archive	ArchiveAll ArchiveJobFolder ArchiveSelectedFiles IncrementalArchive	ArchiveAll (old) ArchiveJobFolder (old) ArchiveSelected (new) ArchiveSelectedFiles (old) IncrementalArchive (old)	ArchiveSelected
Purge	PurgeAll PurgeJobFolder PurgeSelectedFiles	PurgeJobFolder (old) PurgeSelected (new) PurgeSelectedFiles (old)	PurgeSelected
Retrieve	RetrieveAllFiles RetrieveFilesInJobFolder RetrieveSelectedFiles	RetrieveAllFiles (old) RetrieveFilesInJobFolder (old) RetrieveSelected (new) RetrieveSelectedFiles (old)	RetrieveSelected

How to Do in Prinergy 3 What You Did in Prinergy 2

Archiving

To Do This	Previously, in Prinergy 2	Now, in Prinergy 3
Archive an entire job	1. If you are in Job Manager, do not select anything. If you are in Job Finder, select one or more jobs. 2. Start the **ArchiveAll** process plan.	1. If you are in Job Manager, click the **Job** button. If you are in Job Finder, select one or more jobs. 2. Start the **ArchiveSelected** process template.
Archive only the files that are in the job folder	1. If you are in Job Manager, do not select anything. If you are in Job Finder, select one or more jobs. 2. Start the **ArchiveJobFolder** process plan.	1. Open the job in Job Manager. (You can't use Job Finder to work with specific files in a job.) 2. Click **Storage** view. 3. Click **Group File by Type**. 4. Select **View** > **Visible Columns**, select the **Location** check box and click **OK**. 5. Select all of the files except the files in the **Input Files** group with an external location. 6. Start the **ArchiveSelected** process template.
Archive specific files	1. Open the job in Job Manager. (You can't use Job Finder to work with specific files in a job.) 2. Select the files. 3. Start the **ArchiveSelectedFiles** process plan.	1. Open the job in Job Manager. (You can't use Job Finder to work with specific files in a job.) 2. Select the files. 3. Start the **ArchiveSelected** process template.
Archive only the files that have changed since the last archive	1. If you are in Job Manager, do not select anything. If you are in Job Finder, select one or more jobs. 2. Start the **IncrementalArchive** process plan.	Not possible. Archive the entire job again.

Purging

To Do This	Previously, in Prinergy 2	Now, in Prinergy 3
Purge an entire job	1. If you are in Job Manager, do not select anything. If you are in Job Finder, select one or more jobs. 2. Start the **PurgeAll** process plan.	1. If you are in Job Manager, click the **Job** button. If you are in Job Finder, select one or more jobs. 2. Start the **PurgeSelected** process template.
Purge only the files that are in the job folder	1. If you are in Job Manager, do not select anything. If you are in Job Finder, select one or more jobs. 2. Start the **PurgeJobFolder** process plan.	1. Open the job in Job Manager. (You can't use Job Finder to work with specific files in a job.) 2. Click **Storage** view. 3. Click **Group File by Type**. 4. Select **View** > **Visible Columns**, select the **Location** check box and click **OK**. 5. Select all of the files except the files in the **Input Files** group that have an external location. 6. Start the **PurgeSelected** process template.
Purge specific files	1. Open the job in Job Manager. 2. Click **Storage** view. 3. Click **Group File by Type**. 4. Select the files. 5. Start the **PurgeSelectedFiles** process plan.	1. Open the job in Job Manager. 2. Click **Storage** view. 3. Click **Group File by Type**. 4. Select the files. 5. Start the **PurgeSelected** process template

Retrieving

To Do This	Previously, in Prinergy 2	Now, in Prinergy 3
Retrieve an entire job	1. If you are in Job Manager, click the **Job** button. If you are in Job Finder, select one or more jobs. 2. Start the **RetrieveAllFiles** process plan.	1. If you are in Job Manager, click the **Job** button. If you are in Job Finder, select one or more jobs. 2. Start the **RetrieveSelected** process template.
Retrieve only the files that are in the job folder	1. If you are in Job Manager, do not select anything. If you are in Job Finder, select one or more jobs. 2. Start the **RetrieveJobFolder** process plan.	1. Open the job in Job Manager. (You can't use Job Finder to work with specific files in a job.) 2. Click **Storage** view. 3. Click **Group File by Type**. 4. Select **View** > **Visible Columns**, select the **Location** check box and click **OK**. 5. Select all of the files except the files in the **Input Files** group that have an external location. 6. Start the **RetrieveSelected** process template.
Retrieve specific files	1. Open the job in Job Manager. 2. Click **Storage** view. 3. Click **Group File by Type**. 4. Select the files. 5. Start the **RetrieveSelectedFiles** process plan.	1. Open the job in Job Manager. (You can't use Job Finder to work with specific files in a job.) 2. Click **Storage** view. 3. Click **Group File by Type**. 4. Select the files. 5. Start the **RetrieveSelected** process template.

About Kodak Graphic Communications Group (GCG)

The leading provider of graphic communications solutions worldwide, Kodak's Graphic Communications Group (GCG) offers image capture systems; professional color, copydot, and high-speed document scanning systems; inkjet printing and proofing systems; workflow and color management software; thermal imaging devices for film, plates, and proofs; high-quality proofing media, printing plates, and recording film; on-demand color and black-and-white printing systems; data storage products; and professional services. Creo joined the GCG in June 2005, when it became a wholly owned subsidiary of Kodak. With corporate headquarters located in Rochester, N.Y., Kodak (NYSE: EK) had sales of $13.5 billion in 2004 and is committed to a digitally oriented growth strategy.

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